

**Delta State Polytechnic, Otefe
P.M.B. 03, Oghara – Delta State**

Invitation to Tender

**Invitation to Apply for Pre-Qualification of Contractors for Tetfund Years 2011/2014
Merged Intervention in Library Development in the Following Lots;**

S/No	Description of Projects	Lot No.
1	Procurement of Assorted Books	LOT. 1
2	Procurement and Installation of Equipments for the Development of an E-Library	LOT. 2
3	Procurement of Library Equipment and Furniture	LOT. 3
4	Procurement of 40KVA Soundproof Generator.	LOT. 4
5	Procurement of Stand-Alone 40KVA Inverter for Continuous Power Supply	LOT. 5
6	Procurement of Split Unit Air-Conditioners	LOT. 6

Pre-Qualification Criteria

Interested Contractors/Suppliers are invited to submit the following documents:

- (i) Evidence of incorporation of company with Corporate Affairs Commission.
- (ii) Company Audited Account for the last 3 (three) years.
- (iii) Evidence of Current Tax Clearance Certificate (2014, 2013, 2012)
- (iv) Provision of Tax Identification Number (TIN)
- (v) Evidence of compliance with Pension Reform Act
- (vi) Evidence of compliance with ITF Amendment Act 2011
- (vii) Evidence of Financial capability and banking support
- (viii) Verifiable evidence of similar projects executed
- (ix) Evidence of VAT registration
- (x) List of Key personnel with evidence of experience/technical qualification.

(xi) Sworn Affidavit attesting to the authenticity of information provided and that such information is true in every respect and that the company is not in receivership and none of its Directors has ever been convicted of fraudulent activity.

Projects Verification of Claims

Please note that Delta State Polytechnic Otefe – Oghara reserves the right to verify claims made in the Pre-qualification documents submitted by interested contractors/suppliers.

Collection of Technical Tender Document

Only successfully pre-qualified suppliers, by the bid close date, will receive invitation to collect technical tender document and for submission of financial and technical tender.

Submission and Public Opening of Tender Documents

- (a) Two copies of pre-qualification documents to be submitted must be in a sealed envelope and marked at the top-right hand corner of the envelope “**PRE-QUALIFICATION TENDER FOR (Project name and Lot number)**”
- (b) All envelopes should be addressed to:

**The Registrar, Delta State Polytechnic Otefe,
P.M.B 03 Oghara – Delta State**

And dropped in the office of the Registrar at the Administrative Building of the Delta State Polytechnic, Otefe – Oghara Delta State

- (c) The submission of this Tender will close by **12.00 noon Friday, 25th March, 2016** and Tenders shall be opened publicly on same date Friday, **25th March 2016 by 12.00 noon** at the Conference Room, Administrative Block in the presence of all interested bidders or their representatives or NGOs in attendance.
- (d) Only bidders that are successfully prequalified will be invited for financial bid.
- (e) Members of Civil Societies, Relevant Authorities and General Public are also invited to attend the Opening.
- (f) Tenderers that are interested in more than one project or lot must apply separately (breach LOT of the projects).
- (g) The Polytechnic shall not enter into correspondence with any unsuccessful bidder.

Signed:

Registrar

Delta State Polytechnic Otefe

Oghara, Delta State.